



## **Project Angel Heart Seeks A. M. Kitchen Assistant / Dishwasher**

**Organizational Mission:** Project Angel Heart delivers nutritious meals to improve quality of life, at no cost, to those coping with life-threatening illness throughout Metro-Denver and El Paso County.

**Position Summary:** Position is responsible primarily for washing dishes, with other cleaning and food prep duties.

**Amount of Time and Status:** Non-exempt, approximately 22 hours per week. Schedule is Monday - Thursday 8:00 a.m.-2:00 p.m., including half-hour lunch.

**Reports to:** Executive Chef

### **Essential Duties/Responsibilities Include:**

- Washes dishes, pots, pans, trays and utensils according to standards set in place by the Executive Chef and Sous Chef
- Puts dishes away in an orderly fashion
- Maintains a clean and organized dishwashing area
- Follows the weekly deep-cleaning list
- Food preparation, as required, between cleaning tasks
- Other duties as assigned related to kitchen maintenance, organization and cleaning

### **Preferred Qualifications:**

- Dependable
- Willingness and ability to maintain confidential information
- Willingness and ability to work with diverse populations
- Willingness and ability to work with volunteers
- Proven history of working as a team member
- Motivated, able to work with little direct supervision
- Reliable transportation

**Working Environment/Physical Activities**

Work environment is a kitchen setting. Physical activities include: standing several hours a day, moving kitchen equipment, boxes and trays of up to 50 pounds, using a walk-in refrigerator and freezer, sinks, and other electrical and mechanical kitchen equipment. Hazards include heat/burns, slip/fall and pinch.

**Compensation:**

Project Angel Heart offers generous paid time off, wellness benefits and matching retirement fund after one year of employment. Pay will be commensurate with experience, range \$10.50-\$11.00 per hour.

**Application Procedure:**

Please submit resume and cover letter to the Executive Chef via e-mail only to [jobs@projectangelheart.org](mailto:jobs@projectangelheart.org). No calls, please. Project Angel Heart values diversity and inclusivity, and is thus always looking to diversify our staff with an eye toward race and ethnicity, sexual orientation, gender, age, among other areas. Candidates who bring such diversity are encouraged to apply. Target start date: Immediately