



Project Angel Heart seeks Kitchen Assistant / Dishwasher

Organizational Mission: Project Angel Heart improves health and well-being for people with life-threatening illnesses by preparing and delivering medically tailored meals and promoting the power of food as medicine throughout Colorado

Position Summary: Position is responsible primarily for washing dishes, with other cleaning, organizing, and occasional food prep duties

Amount of Time and Status: Non-exempt, approximately 32 hours per week. Schedule is Monday through Thursday from 8:00 AM – 2:30 pm, Friday from 8-4:30pm. Includes half-hour lunch Monday through Friday

Reports to: Executive Chef & Sous Chef

Compensation: Project Angel Heart offers competitive benefits, including comprehensive health insurance options, long-term disability and life insurance, medical, parental and family leave benefits, generous paid time off, wellness and meal benefits, employee assistance and perks programs, and matching retirement fund after one year of employment. \$18.00 per hour.

Essential Duties/Responsibilities Include:

- Washes dishes, pots, pans, trays, and utensils according to standards set in place by the Executive Chef, Sous Chef, and health department guidelines
- Puts dishes away in an orderly fashion
- Maintains a clean and organized dishwashing area
- Follows the weekly deep-cleaning list
- Other duties as assigned related to kitchen maintenance, organization, and cleaning

Preferred Qualifications:

- Dependable
- Willingness and ability to maintain confidential information
- Willingness and ability to work with diverse populations
- Willingness and ability to work with volunteers
- Proven history of working as a team member
- Motivated, able to work with little direct supervision
- Reliable transportation

Working Environment/Physical Activities

Work environment is a kitchen setting. Physical activities include standing several hours a day; moving kitchen equipment, boxes and trays of up to 50 pounds; using a walk-in refrigerator and freezer, sinks, and other electrical and mechanical kitchen equipment. Hazards include heat/burns, slip/fall and pinch and exposure to certain cleaning chemicals. You agree to use the personal protective equipment available to you to minimize the chances of these hazards occurring.

Application Procedure:

Please submit resume and cover letter to the Executive Chef via e-mail only to jobs@projectangelheart.org. No calls, please. Project Angel Heart values diversity and inclusivity, and is thus always looking to diversify our staff with an eye toward race and ethnicity, sexual orientation, gender, and age, among other areas. Candidates who bring such diversity are encouraged to apply. Target start date: Immediately

Effective 9/20/21 Project Angel Heart is requiring all staff to be vaccinated against COVID-19. Applicants will be asked to show proof of vaccination.